



DISTRICT SETTINGS FOR THE NEW RACE – ETHNICITY PROCEDURES

Purpose: Administration – Instructions on setting district level Federal Ethnicity and Race settings.

As we roll out 6.01 to our sites, we will be completing setup of these new Tables – Fields for you. We believe for the most part you will find these settings will work great for your site. Below is a brief description of the Tables, etc. should you need to go in and make any alterations.

These changes must be done at the District Level by a District Administrator!

1. From the District Start Page – Click District link on the left

There are two tables containing the settings:

2. Click the Federal Ethnicity and Race Settings

This link contains the settings for Federal Race Categories and Federal Race Codes as well as the “Decline to Specify” settings **(Note – Iowa does not allow for Students – Staff the Decline Option at this time)**

If you make any alterations at all, you may want to alter the Sort?



Ethnicity Decline to Specify

Allow / Label Decline to Specify

Race Decline to Specify

Allow / Label Decline to Specify

New

Federal Race Categories

Sort	Category Code	Description
<input type="text" value="1"/>	W	(W) White
<input type="text" value="2"/>	B	(B) Black or African American
<input type="text" value="3"/>	A	(A) Asian
<input type="text" value="4"/>	I	(I) American Indian or Alaska Native
<input type="text" value="5"/>	P	(P) Native Hawaiian / Other Pac Islander

New

District Race Codes

Sort	Race Code	Description	Federal Category	Alt Race Code
<input type="text" value="1"/>	W	(W) White	(W) White	
<input type="text" value="2"/>	B	(B) Black or African American	(B) Black or African American	
<input type="text" value="3"/>	A	(A) Asian	(A) Asian	
<input type="text" value="4"/>	I	(I) American Indian or Alaska Native	(I) American Indian or Alaska Native	
<input type="text" value="5"/>	P	(P) Native Hawaiian / Other Pac Islander	(P) Native Hawaiian / Other Pac Islander	

Note: These options and list of race codes apply to all schools using this PowerSchool server.

Submit

The other link is Scheduling / Reporting Ethnicity Codes. Access this by going to the district page then click District>Scheduling/Reporting Ethnicity Codes.



Code	Description	SIF Ethnicity Code
A	Asian	
B	African-American	
H	Hispanic or Latino	
I	American Indian	
P	Pacific Islander	
W	White Not of Hispanic Origin	

Note: This list of ethnicity codes applies to all schools using this PowerSchool server.

No sorts are involved with this Table, however if your District uses SIF each Code will need to be clicked on and the SIF Ethnicity Code would need to be assigned.