



How it Works: Permanently Store Grades Process

Purpose: Administration – This is an explanation of the Permanently Store Grades process which moves current grades from the PGFinalGrades to the StoredGrades table.

Example: Storing Q1 Grades

Final Grade Setup

The final grade setup below allows teachers to enter Q1 grades in their grade books for Quarter 1, Semester 1 and 2008-2009 Year classes.

2008-2009 School Year Q1 Q2 Q3 Q4 S1 S2 Y1 [NEW]			
Semester 1 Q1 Q2 S1 [NEW]		Semester 2 Q3 Q4 S2 [NEW]	
Quarter 1 Q1 [NEW]	Quarter 2 Q2 [NEW]	Quarter 3 Q3 [NEW]	Quarter 4 Q4 [NEW]

Entering a Q1 grade in the grade book:

Filter By:	Reporting Term: Q1	Category:
<div style="text-align: right;">+ -</div>		
Students (17)	(Q1) Final Grade	
Adair, Brandon	A 100%	n/a
Adams, Corby	B 85%	0/0

Store Code and Final Grade

- **Store Code:** This entry can be any letter and number combination; it is not determined by any setup in PowerSchool. The first character must be a letter, and the second character must be a number.
- **Final Grade:** Final grades are determined by the setup at Start Page > School > Final Grade Setup (see image above). In this example, when storing Q1 grades we enter Q1. Using Q1 will enable the user to store grades for Quarter 1, Semester 1, and 2008-2009 Year classes. Simply follow the final grade setup to understand which final grades are associated with which classes.



Enter the store code that will be used to store grades:

Use this final grade: (Usually the same as the 'store code').

Available Store Terms

The administrator wants to store grades for all classes, but credit only for Quarter 1 classes.

- Blank Value - This will store no grades and no credit.
- 0% - This will store grades, but no credit.
- 1-100% - This will store grades and the specified percent amount of the potential credit.

Available store terms

2008-2009 School Year	% of course credit to award now: <input type="text" value="0"/> %
Semester 1	% of course credit to award now: <input type="text" value="0"/> %
Quarter 1	% of course credit to award now: <input type="text" value="100"/> %

2008-2009 School Year			
<input type="text" value="Q1"/> Q2 Q3 Q4 S1 S2 Y1 [NEW]			
Semester 1		Semester 2	
<input type="text" value="Q1"/> Q2 S1 [NEW]		Q3 Q4 S2 [NEW]	
Quarter 1	Quarter 2	Quarter 3	Quarter 4
<input type="text" value="Q1"/> [NEW]	Q2 [NEW]	Q3 [NEW]	Q4 [NEW]

PowerSchool Process

When the "Permanently Store Grades" button is submitted, PowerSchool searches all records in the PGFinalGrades table that match the settings on the Permanently Store Grades page. In this example, PowerSchool searches the PGFinalGrades table for all Quarter 1 classes with a Q1 FinalGradeName.



The grade record is moved from the PGFinalGrades table to the StoredGrades table.

Display Record: PGFinalGrades

ID	158476
Citizenship	H
Comment	
EndDate	8/30/2008
FinalGradeName	Q1
Grade	A
GradebookType	1
LastGradeUpdate	10/13/2008
OverrideFG	
Percent	100
Points	250
PointsPossible	250
SectionID	12512
StartDate	6/1/2008
StudentID	2
VarCredit	0

Display Record: StoredGrades

Absences	2
Behavior	H
Comment	Good job this semester!
Course_Equiv	
Course_Name	Speech and Modern Day Communication
Course_Number	ENG2100
Credit_Type	ENG
Custom	
DateStored	9/19/2008
EarnedCrHrs	0.5
ExcludeFromClassRank	0
ExcludeFromGPA	0
ExcludeFromHonorRoll	0
GPA_AddedValue	0
GPA_Custom1	
GPA_Custom2	0
GPA_Points	4
Grade	A
GradeScale_Name	Default
Grade_Level	12
Log	[09/19/2008:09:58:59-u0-s100]C grades
Percent	100
PotentialCrHrs	0.5
SchoolID	100
SchoolName	Apple Grove High School 1
SectionID	12512
StoreCode	Q1
StudentID	2
Tardies	2
Teacher_Name	Lura, Colleen R
TermID	1803

In the PGFinalGrades record, the FinalGradeName refers to the final grade setup.

In the StoredGrades record, the StoreCode refers to the store code entered when storing grades. The TermID refers to the length of the class. In this case, the TermID for Quarter 1 classes is 1803. (Pearson Doc # 55324)