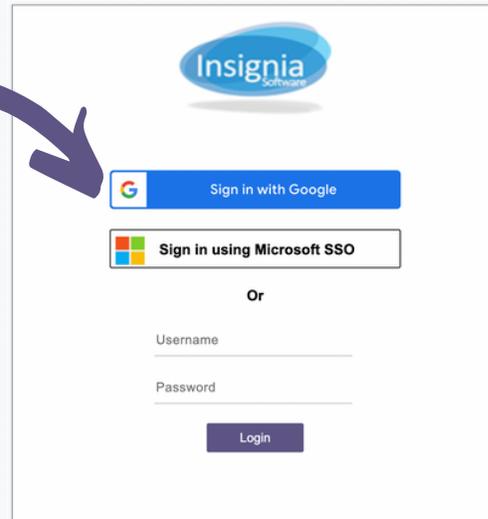# How to Create an Account for the GWAEA Library Catalog

LINK TO NEW CATALOG:
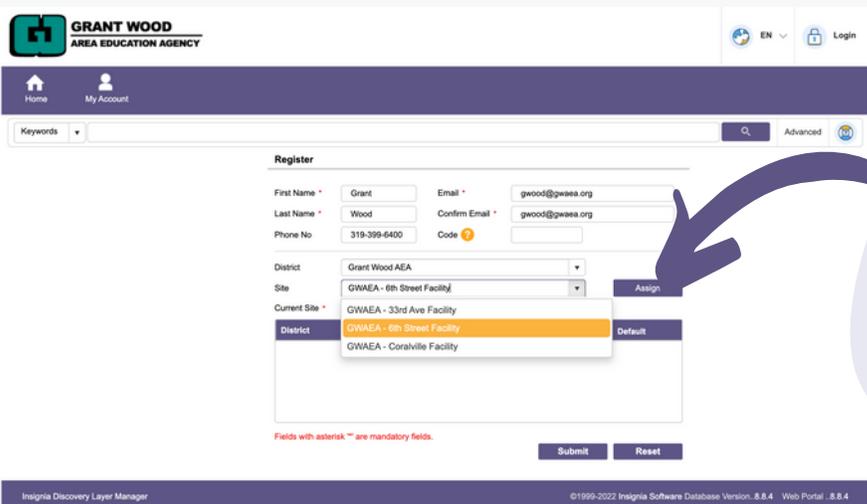GWAEA.INSIGNIAILS.COM/LIBRARY/LOGIN

1 ## Log In

To request items for delivery, log in with your district Google Workspace or Microsoft account.

2 ## Register

- Input your name, phone and email.
- Select your district and building. *You may assign multiple sites if needed. These will appear in your drop-down for delivery locations.*
- Select a default location
- Leave Code field empty
- Submit

*NOTE: PATRONS WILL UPDATE BUILDINGS UPON LOGIN EACH YEAR.

If you need support, contact our library team:
reservations@gwaea.org.| 319-399-6754

Updated 8/5/22