



2021 Summer Program Information

Contact #s

College for Kids office at Coe College:	(319)399-8055 (answered during summer program hours only)
College for Kids office at Grant Wood AEA:	(319)399-6775 or (800)798-9771 x6775
Coe College switchboard:	(319)399-8000
Susie Green, College for Kids Director	sgreen@gwaea.org

Program Location

College for Kids is held at Coe College, 1220 1st Avenue NE, Cedar Rapids.

Dates & Program Hours

Session A: Monday, June 21 – Thursday, July 1, 2021

Session B: Tuesday, July 6 – Friday, July 16, 2021

Program hours: 8:30 a.m. – 12:07 p.m.

Office hours: 7:00 a.m. – 1:00 p.m.

Drop-off & Pick-Up

Students should be dropped off and picked up in the Coe College parking lot along 14th Street NE (see map). College for Kids staff will supervise this location before classes begin (8:15-8:35) and after classes are over (12:07-12:35). Staff will also assist students at the designated crosswalks en route to/from the parking lot. See map for specific details.

Class Times

There are three class periods each morning:

Early Bird: 7:45-8:20 (optional - additional fee)

Period 1: 8:30-9:37

Period 2: 9:45-10:52

Period 3: 11:00-12:07

Students should report to their Period 1 classroom no earlier than 8:20 each day. Attendance will be taken in all classes.

Any changes in schedules must be approved by the director. No changes can be made after classes begin.

Early Bird Students: "Early bird" classes are scheduled 7:45-8:20 each morning. Early Bird students must check in with a College for Kids staff person near Marquis Hall upon arrival on campus each day.

First Day – Check In & Schedule Pick Up

On the first day of College for Kids students should report to the center of campus near Marquis Hall to pick up their class schedules. Schedule pick-up will occur 8:00-8:20. Parents may accompany their child but must be masked and follow COVID-19 protocols. Staff will be available to provide assistance and directional guidance to students as they locate their first period classes. First period will begin at 8:30.

Early Bird Students: Students who are registered for an "early bird" class should report to the center of campus near Marquis Hall to pick up their class schedules from 7:30-7:40 a.m. Parents may accompany their child but must be masked and follow COVID-19 protocols. Early Bird instructors will be available to direct students to their assigned classrooms. Early Bird classes begin at 7:45.

COVID-19 Protocols

College for Kids will follow COVID-19 precautions recommended by local public health departments, as well as the **Safe Campus** policies and procedures in place at Coe College. To that end our protocols include, but are not limited to:

- **Mask requirement for all instructors, staff and students**
- **Reduced class sizes to allow for social distancing**
- **Requested daily temperature checks prior to arrival at College for Kids**
- **Cleaning and sanitizing by Coe College staff**
- **No eating in buildings – only outside while passing between classes**

Masks

Students, instructors and staff are required to wear a face mask over their mouth and nose during College for Kids. Any disposable or cloth mask is acceptable as long as it covers the nose and mouth completely. No masks with offensive words or pictures are allowed. No masks or gaiters with valves, mesh masks, masks with openings or holes, or bandanas as recommended by the CDC. Students who are medically exempt from wearing a mask should wear a face shield, unless medically exempted or due to a 504/IEP accommodation stating otherwise.

Disposable face coverings will be provided for those who need one. These can be requested through the College for Kids office in Marquis Hall Room 105.

What to Bring Each Day

Students should come prepared for classes, and are expected to bring the following items to College for Kids each day:

- 1) Face mask (see *Masks*)
- 2) Student nametag (provided on the first day)
- 3) Class schedule (provided on the first day) and campus map
- 4) Pen or pencil
- 5) Notebook paper/composition notebook
- 6) Required class equipment or supplies (i.e, camera, tennis shoes)
- 7) Any “homework” assignments
- 8) Snacks (optional but recommended; must be consumed outside between classes)
- 9) Personal hand sanitizer (optional)

Campus Safety & Precautions

College for Kids staff will be available on campus to assist students as they travel between classes. College for Kids staff will be wearing College for Kids t-shirts that read “STAFF” on the back. All staff and instructors will be wearing College for Kids nametags.

The College for Kids “on-site” office at Coe College is located in Marquis Hall Room 105 (signs will be posted). The office opens each morning at 7:00 a.m. and closes at 1:00 p.m. **NOTE: This is a NEW OFFICE LOCATION for 2021.**

Several additional safety precautions are in place to ensure the safety of all College for Kids students and instructors.

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| 1) Student Expectations | 4) Crossing guards |
| 2) Technology Usage Policy | 5) Student nametags |
| 3) Transportation procedures | 6) Hourly attendance checks |

Parents are encouraged to discuss safety with their children prior to College for Kids, including drop-off and pick-up.

Finding Classes and Getting Around Campus

There are three class periods each morning. Students will be expected to find their way to all three class periods on their own. College for Kids staff and instructors will be available to provide assistance.

It is recommended that parents and students review the map prior to the start of the program, and that students carry this with them until they are comfortable navigating the campus. It is also highly recommended that students understand where they will be picked up and how to get there, in relation to the center of campus/College for Kids office.

Families interested in receiving an advanced copy of their child’s assigned classrooms, or in visiting Coe College prior to start of their session may contact Susie Green at sgreen@gwaea.org.

Absences/Attendance

We understand that conflicts do arise, so **if students are ill or will be absent for other reasons, please call the College for Kids office or email Susie Green sgreen@gwaea.org**. Otherwise, 100% student attendance and participation is expected and appreciated at College for Kids. Hourly attendance will be taken to ensure appropriate class participation, and as a safety precaution. College for Kids staff will follow-up with students who are consistently tardy to their classes or who experience unexcused absences.

T-shirts

All registered students will receive a College for Kids t-shirt during the first week of the program.

Transportation

Parents/guardians are responsible for providing or finding student transportation to and from Coe College. Some schools provide might transportation. Please check with your school or school district. Carpooling information can be requested by emailing Susie Green sgreen@gwaea.org at Grant Wood AEA.

During the summer, students who miss rides or who need help should come to the College for Kids Office in Marquis Hall Room 105. Parents are responsible for transporting students who miss the bus. College for Kids staff cannot provide rides home for students.

Please see the map for specific drop-off and pick-up location information and guidelines. Signage will also be posted on campus.

Directions to Coe College

Coe College is located at 1220 1st Avenue NE, Cedar Rapids.

From the east or west via I-80:

- Exit onto I-380N near Iowa City and proceed to Cedar Rapids.
- Take Exit 20B (Coe College exit) and proceed to First Ave (second traffic light).

From the north or south via I-380:

- Take Exit 20B (Coe College exit) and proceed to First Ave (second traffic light).

From the north or south via Hwy 151:

- Hwy 151 becomes First Ave in Cedar Rapids. Turn left (from the south) or right (from the north) to enter campus.

Severe Weather

In the event of a severe weather warning while students are on campus, appropriate precautions will be taken to ensure that students are not exposed to dangerous conditions. Appropriate precautions include: following Coe College procedures when/if severe weather warnings are issued; communicating with College for Kids staff in each building regarding changes in class dismissal times to accommodate for weather conditions; and, supervision of students during all passing times.

Emergency Closing

Emergency closing due to inclement weather or unforeseen circumstances will be announced on the local TV/radio stations as early as possible. Make up sessions will not be scheduled.

Cancellation/Refund Policy

Tuition and materials fees are refundable through May 15, 2021. A \$10 administrative fee will be retained. Cancellations must be requested via email or in writing via US Mail. Cancellations received after May 15 will not be eligible for a refund, unless: 1) it is necessitated by an emergency situation, or 2) the space can be filled with a "waiting list" candidate. Students removed from the College for Kids program for violation of student safety and behavior expectations will not receive a refund.

