

Grant Wood AEA  
4401 6th St SW  
Cedar Rapids, Iowa 52404  
March 2023

## **BID REQUEST – Computing Devices**

Grant Wood AEA (GWAEA) requests bids on the items listed in this document. All prices are to be bid F.O.B. to the designated delivery locations in Cedar Rapids, IA. Do not include Federal or State Tax in prices submitted.

The Business Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Grant Wood AEA, in the County of Linn, State of Iowa.

***Bid Responses are due no later than Wednesday, March 29, 2023 at 10:00 am CST.***

**Email: Marked “Bid – Computers” in the subject line of the message and email to:**

**bharms@gwaea.org Use only this email address. 10MB maximum**

**OR**

**Hardcopy Submissions:**

Placed in an opaque envelope addressed to:

**Attn: Bid - Computers - Barb Harms**

Grant Wood AEA

4401 6th St SW

Cedar Rapids, Iowa 52404

***Questions related to bid due no later than Friday, March 24, 2023 at 10:00 am CDT***

Questions are to be directed via email to:

Jason Marshall, Coordinator of  
Information and Education Technology.

Email: [jmarshall@gwaea.org](mailto:jmarshall@gwaea.org)

**Questions will not be answered if submitted after the deadline.**

No bids will be considered which have not been received by the deadline set forth in this request. GWAEA is not responsible for delays occasioned by the world wide web servers, U.S. Postal Service, the internal mail delivery system of GWAEA, or any other means of delivery employed by the Bidder.

## **SCOPE OF CURRENT NEEDS**

GWAEA intends to purchase approximately 100 computing units for themselves, and in the next few months purchase several hundred computing units for the districts they support. The units acquired will include a mix of laptops and Chromebook devices. This bid should be eligible for any GWAEA district or non-public school. Also any district that GWAEA provides direct IT support for.

GWAEA has reviewed options and is accepting bids on specific equipment. Detailed specifications for each item are provided within this bid request. Bids will only be accepted for the specific equipment identified in this document, built with the listed specs. No exceptions unless approved by GWAEA first. If approved, information will be shared to all vendors who have contacted the technical contact, Jason Marshall.

GWAEA may increase, upon evaluation of the offers, the number of computing devices requested. All prices bid shall be effective immediately and shall remain in effect through manufacturer's production of unit.

No substitution should be bid with machines specified.

## **SPECIAL CONDITIONS**

1. The Agency reserves the right to award to multiple vendors, however award for devices from a single manufacturer will be awarded on an "all or none" basis.
2. All respondents must complete the bid response sheet to reflect pricing offered. Bid prices offered must be best and final pricing. Vendors participating in cooperative purchasing contracts that the District qualifies for must be communicated and shared in bid responses. Bids not on our forms may be considered as non-responsive and rejected.
3. Delivery specifications will be taken into consideration when awarding bids. All delivery specifications must be met.
4. Payment to be made within 60 days after delivery. Payment release is after the Board approval, as per Code of Iowa requirements.
5. Any bidder may withdraw their bid at any time prior to the closing time for receipts of bids, but no bid shall be withdrawn for a period of thirty (30) days after the scheduled closing time for the receipt of bids.
6. Other K12 schools located in GWAEA and schools GWAEA provides direct IT support to will have access to this pricing.
7. The GWAEA reserves the right to select the product and/or service provider which best meets GWAEA's required needs, budget, and quality levels.

## PRODUCTS REQUESTED (SPECIFIC MODELS)

Bids will be accepted on the following devices. Detailed build specifications (*for computer and laptops*), estimated device quantities, and delivery locations are provided in appendixes. No substitutions, exceptions noted on build specifications.

### **Laptop Units:**

- Dell Latitude 3430 laptop (with touch)
- Dell Latitude 3430 laptop (non- touch)
- Dell Latitude 3330 2in1 laptop (with touch)
- Dell Latitude 3520 laptop (non-touch)

### **Chromebook Units:**

- Dell Latitude 5400 Chromebook Enterprise (with touch)
- Dell 3100 Chromebook (non - 2in1) with dual USB-C power ports

### **Peripheral Units:**

- Google Chrome OS Management Console License Education
- Dell WD19s Docking Station
- Dell P2419H 24in Monitor
- Dell P2722H 27in Monitor
- Dell Ultrasharp 24in USB-C Hub Monitor U2422HE

## WARRANTY REQUIREMENTS

The specified warranty on computers, monitors and internal components of the systems is defined to mean the following:

- Warranty will be effective for three years from the date of delivery to the designated GWAEA facility and will cover all hardware components with onsite repair or replacement. Warranty service will be requested via dedicated online portal, logged chat or email address where service can be requested 24 hours a day; and/or a toll-free number provided by the vendor or service provider. Live support must be available at a minimum between 7:00 a.m. and 4:00 p.m. (Central Standard Time) on business days.
- Warranty service will be completed on-site within two business days from the time the request is called in or emailed.

On-site means that the vendor will have a representative or technician visit the district facility in Cedar Rapids, IA and either repair the unit there, replace the defective device or part(s), or remove the unit from the site for repair and return it in working order within the required time.

**Any vendor not able to meet these warranty requirements must clearly indicate warranty limitation in the bid response.**

## ON-GOING VENDOR REQUIREMENTS

The vendor, at a minimum, must meet the following:

1. Maintain parts availability for a minimum five years for all products bid.
2. Maintain availability to purchase proposed product for a minimum of 12 months (through January 2023).
3. Provide free technical support to the staff of GWAEA Technology Division via toll free telephone number and/or web site for the duration of the products' warranty period.
4. Provide Microsoft Windows 10 Pro, Windows 10 Enterprise, Windows 11 Pro compatible drivers for all installed components of windows laptops.
5. Provide references as required upon request.

## **DELIVERY REQUIREMENTS**

All delivery costs to GWAEA locations must be included in the bid price of the computer. No additional fees for delivery will be paid.

When the bids are received, GWAEA retains the right to increase the quantity actually ordered while maintaining all delivery requirements. Exact quantities to be delivered will accompany the Purchase Order.

## **AWARD OF CONTRACT**

Award of contracts is anticipated on **Wednesday, April 12, 2023**. We will be rating bids on lead times, pricing and sole vendor.

Verification of a vendor's ability to fulfill their obligation is solely at the GWAEA discretion.

## **CONTRACT/PURCHASE ORDER**

GWAEA will notify the successful vendor to proceed via a Purchase Order. This Purchase Order, along with the bid request and its addenda and the bid response, will be considered a written contract with all particulars per the successful bid.

Include as an attachment to the bid response, all specific ordering instructions that are necessary to generate a Purchase Order. Clearly note this on your bid response signature page.

No assignment of interest in this contract will be permitted.

## **CONTRACT EXTENSION**

GWAEA desires to have this contract remain in effect for four years from award date, with the option of one additional, one-year extension. Continuation of the contract beyond the initial period is subject to mutual agreement and price negotiation by the Agency and the awarded vendor.

Should a product be discontinued prior to the end of the contract or extension period, Vendor will provide a product of equal or greater functionality, provided the product is available as part of vendor's standard product listing. Adjusted price will be offered to Agency under a similar discount structure as the previous product offered.

## **Appendix 1: Build Specifications**

### ***Dell Models***

#### **Dell Latitude 3430 laptop (with touch)**

12th Generation Intel Core i5-1235U (Up to 4.40GHz, 10 Core, 12MB Cache, 12 Threads)  
Windows 10 Pro English 64bit, (Includes Microsoft Windows 11 Pro License)  
Intel Iris Xe Graphics  
No Microsoft Office License Included  
8GB, 1x8GB, DDR4 Non-ECC  
M.2 256GB PCIe NVMe Class 35 Solid State Drive  
Integrated IR Webcam with Shutter, Integrated Noise Reducing Dual Array Microphones  
2 x USB 3.2 Gen 1 Ports, 1 x USB 2.0 Port, 1 X USB Type-C 3.2 Gen 2 with DisplayPort Alt Mode/PowerDelivery, 1 x HDMI 1.4a Port, 1 x Micro SD 3.0 Card Reader  
14" FHD (1920x1080) Touch, Anti-Glare  
No Optical Drive  
10/100/1000 Gigabit Ethernet  
Single Pointing Spill Resistant Non-Backlit English US Keyboard  
Microsoft Precision Touchpad  
Intel AX201 WLAN Driver  
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2  
4 Cell 54 WHr Polymer ExpressCharge Capable Battery  
65W USB Type-C AC Adapter, US Power Cord  
ENERGY STAR Qualified  
Integrated High Quality Speakers with Waves MaxxAudio, Universal Audio Jack  
3 Year Limited Warranty with Onsite Service After Remote Diagnosis

#### **Dell Latitude 3430 laptop (non-touch)**

12th Generation Intel Core i5-1235U (Up to 4.40GHz, 10 Core, 12MB Cache, 12 Threads)  
Windows 10 Pro English 64bit, (Includes Microsoft Windows 11 Pro License)  
Intel Iris Xe Graphics  
No Microsoft Office License Included  
8GB, 1x8GB, DDR4 Non-ECC  
M.2 256GB PCIe NVMe Class 35 Solid State Drive  
Integrated IR Webcam with Shutter, Integrated Noise Reducing Dual Array Microphones  
2 x USB 3.2 Gen 1 Ports, 1 x USB 2.0 Port, 1 X USB Type-C 3.2 Gen 2 with DisplayPort Alt Mode/PowerDelivery, 1 x HDMI 1.4a Port, 1 x Micro SD 3.0 Card Reader  
14" FHD (1920x1080) Non-Touch, Anti-Glare  
No Optical Drive

10/100/1000 Gigabit Ethernet  
Single Pointing Spill Resistant Non-Backlit English US Keyboard  
Microsoft Precision Touchpad  
Intel AX201 WLAN Driver  
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2  
4 Cell 54 WHr Polymer ExpressCharge Capable Battery  
65W USB Type-C AC Adapter, US Power Cord  
ENERGY STAR Qualified  
Integrated High Quality Speakers with Waves MaxxAudio, Universal Audio Jack  
3 Year Limited Warranty with Onsite Service After Remote Diagnosis

### **Dell Latitude 3330 2in1 laptop (with touch)**

12th Generation Intel Core i5-1235U (Up to 4.40GHz, 10 Core, 12MB Cache, 12 Threads)  
Windows 10 Pro English 64bit, (Includes Microsoft Windows 11 Pro License)  
Intel Iris Xe Graphics  
No Microsoft Office License Included  
8GB, 1x8GB, 4266MHz LPDDR4X Memory  
M.2 256GB PCIe NVMe Class 35 Solid State Drive  
Integrated IR Webcam with Shutter, Integrated Noise Reducing Dual Array Microphones  
2 x USB 3.2 Gen 1 Ports, 1 X USB Type-C 3.2 Gen 2 with DisplayPort Alt Mode/PowerDelivery, 1 x HDMI 1.4a Port, 1 x Micro SD 3.0 Card Reader  
13.3" FHD (1920x1080) Touch, Anti-Glare 2 in 1 Touchscreen Display  
No Optical Drive  
10/100/1000 Gigabit Ethernet  
Single Pointing Spill Resistant Non-Backlit English US Keyboard  
Microsoft Precision Touchpad  
Intel AX201 WLAN Driver  
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2  
4 Cell 54 WHr Polymer ExpressCharge Capable Battery  
65W USB Type-C AC Adapter, US Power Cord  
ENERGY STAR Qualified  
Integrated High Quality Speakers with Waves MaxxAudio, Universal Audio Jack  
3 Year Limited Warranty with Onsite Service After Remote Diagnosis

### **Dell Latitude 3530 laptop (non-touch)**

12th Generation Intel Core i5-1235U (Up to 4.40GHz, 10 Core, 12MB Cache, 12 Threads)  
Windows 10 Pro English 64bit, (Includes Microsoft Windows 11 Pro License)  
Intel Iris Xe Graphics  
No Microsoft Office License Included  
8GB, 1x8GB, DDR4 Non-ECC  
M.2 256GB PCIe NVMe Class 35 Solid State Drive

Integrated IR Webcam with Shutter, Integrated Noise Reducing Dual Array Microphones  
2 x USB 3.2 Gen 1 Ports, 1 x USB 2.0 Port, 1 X USB Type-C 3.2 Gen 2 with DisplayPort Alt Mode/PowerDelivery, 1 x HDMI 1.4a Port, 1 x Micro SD 3.0 Card Reader  
15.6" FHD (1920x1080) Non-Touch, Anti-Glare  
No Optical Drive  
10/100/1000 Gigabit Ethernet  
Single Pointing Spill Resistant Non-Backlit English US Keyboard with 10 key numeric keyboard  
Microsoft Precision Touchpad  
Intel AX201 WLAN Driver  
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2  
4 Cell 54 Whr Polymer ExpressCharge Capable Battery  
65W USB Type-C AC Adapter, US Power Cord  
ENERGY STAR Qualified  
Integrated High Quality Speakers with Waves MaxxAudio, Universal Audio Jack  
3 Year Limited Warranty with Onsite Service After Remote Diagnosis

### **Dell Latitude 5400 Chromebook Enterprise (touch)**

8th Generation Intel Core i5-8365U Processor (4 Core,6MB Cache,1.6GHz,15W)  
(equivalent or higher)  
Chrome OS (No management)  
Intel(R) UHD Graphics 620 with Displayport over Type-C for Intel 8th Gen Core i5 8365  
4GB, 1x4GB, DDR4 Non-ECC  
M.2 256GB PCIe NVMe Class 35 Solid State Drive  
14" FHD (1920 x 1080) Anti-Glare Touch WLAN Capable  
Single Pointing Non-Backlit English US Keyboard  
Intel Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0  
No Mobile Broadband Card  
3 Cell 42Whr ExpressCharge™ Capable Battery  
65W AC Adapter, USB Type - C  
ENERGY STAR Qualified  
Dell Limited Hardware Warranty

### **Dell Chromebook 3110 Education**

Intel Celeron N4500 (2.8 GHz, Dual Core, 4MB Cache)  
4GB 2933MHz LPDDR4 Memory  
32GB eMMC SSD  
11.6" HD 1366 x 768 WVA Non-Touchscreen Anti-Glare Display, Intel UHD Graphics,  
Single Pointing Non-Backlit Spill and Pick Resistant Keyboard with Multi-Touch  
Touchpad, Integrated Low Light Webcam with Dual Microphones, High Quality  
Speakers  
Intel Dual Band Wireless Wi-Fi 6 AX201 2x2 802.11ax + 160MHz + Bluetooth 5.2

3-Cell 42WHr Battery  
65W USB Type-C AC Adapter  
1 x USB 3.2 Gen 1 Port, 1 x USB 3.2 Gen 1 Type-C Port, 1 x HDMI 1.4b Port,  
Headphone/ Microphone Combo Jack  
ENERGY STAR Qualified  
Mail In Service after Remote Diagnosis, 1 Year  
Dell Limited Hardware Warranty Initial Year

## **Google Chrome OS Management Console License, Education**

### **Dell WD19s Docking Station**

Dell Dock – WD19S 130w Power Delivery – 180w AC  
Advanced Exchange Service, 3 Years  
Dell Limited Hardware Warranty

### **Dell P2419H 24in Monitor**

Dell 24 Monitor - P2419H  
Advanced Exchange Service, 3 Years  
Dell Limited Hardware Warranty

### **Dell P2722H 27in Monitor**

Dell 27 Monitor - P2722H  
Advanced Exchange Service, 3 Years  
Dell Limited Hardware Warranty

### **Dell Ultrasharp 24in USB-C Hub Monitor U2422HE**

Dell UltraSharp 24 USB-C Hub Monitor - U2422HE, 60.47cm (23.8")  
Advanced Exchange Service, 3 Years  
Dell Limited Hardware Warranty